

Annex I: Call Text Template

This Annex provides the indicative structure of the the call text, which can be adapted depending on project specificities and needs.

1. Project information	
Project name:	INNOVATION INCUBATOR: Potential for Local Ecosystem Inno-Centres in ESEE Region
Lead Partner:	Montanuniversitaet Leoben
RIS Task Partner Patron:	Montanuniversitaet Leoben

2. Project description

Even though university-based incubators have become a common part of innovation systems, they often do not manage to assume their role of innovation boosters in the national and regional ecosystems. This is especially because they fail at creating strong links to the key players in the regional innovation ecosystems, such as research institutions, industry, public sector and existing entrepreneurship initiatives. Furthermore, they often lack a systematic approach to innovation as well as knowledge on innovation schemes. As response to these problems, the outlined project aims at jointly developing specific tailor-made concepts for regional university-based incubators in the raw materials and related sectors in East and South-East Europe, focussing on the local/regional ecosystems and using the knowledge and experience of the project participants for enhancing their innovation capacity. Moreover, the KIC good practices of the Knowledge Triangle Integration (academia - business - qualification) will be transferred from the concept phase on, making the ecosystems integral parts of the innovation incubators and strengthening the role of universities in regional innovation ecosystems (create knowledge and job opportunities for graduates, attract industry, etc.). Incubators will be able to engineer and deliver added-value services to the regional entrepreneurial community and thus foster the creation of innovative and sustainable start-up companies with a focus on raw materials and related sectors or cross-sectional technologies.

3. Expected role of RIS Task Partner

The RIS task partner will have the potential to favour the framework conditions for the creation and growth of new business activities and contribute actively to the development of the region/ecosystem where they operate. They will build the “right” particular concept for ecosystem effective university-based incubators in raw materials and related sectors, based on joint knowledge transfer and individual concept development together with the focussed local ecosystems, that will enhance the innovation capacity of the effected regions. Transferring KIC good practises of the Knowledge Triangle Integration around the innovation incubators from the concept phase on, thus making the ecosystems, which should benefit from the innovation incubator, an integral part of it.

Aims and objectives of the RIS task partners:

- To provide long-term sustainability of the project by implementing all concepts and strategies developed in the first year in the frame of real processes and services, incl. start-ups that will benefit from incubator services and offers.
- To select 1-2 start-ups that will join the project as official task partners.
- To provide a framework for peer-to-peer evaluation of the newly developed incubator concepts and set-up a long-term peer group process that fosters the exchange of experience and ideas beyond the project duration.

4. Conditions for financial support

a. Maximum amount of financial support

The maximum amount of financial support to the RIS task partner will be EUR 60.000 per year all across their projects in a given year.¹ In this specific action EUR 47.500 in 2020 and EUR 37.500 in 2021. RIS task partner will receive their funding via the Task Partner Patron – Payment arrangements and further cooperation issues will be regulated in a bilateral contract.

Additional EUR 20.000 will be for the RIS Task Partner selected start-ups in 2021 – Payment arrangements and further cooperation issues will be regulated in a bilateral contract.

b. Criteria for calculating the exact amount of the financial support

Financial support will be provided according Article 15 – FINANCIAL SUPPORT TO THIRD PARTIES of H2020 AGA – Annotated Model Grant Agreement: V5.2 – 26.06.2019 and Article 13 – FINANCIAL SUPPORT TO THIRD PARTIES of Specific Agreement No. EIT/EIT RawMaterials/SGA2019/1 and on the basis of actual costs incurred among the below categories:²

Cost category	Description	Evidence
Direct personnel costs	Actual personnel costs	Time sheets
Travel and subsistence costs	Travel, accommodation costs and applicable per diem in accordance with usual accounting principles of the RIS task partner related to participation in project related activities	Travel and Expense policy, invoices, boarding passes, tickets etc.
Other direct costs	Other costs incurred in relation to task partner activities in the project	Invoices
Indirect costs	25 % of all direct costs above mentioned	N/A

¹ See also FAQ EIT Raw Materials KAVA Call 6: <https://eitrawmaterials.eu/wp-content/uploads/2018/10/FAQ-KAVA-6.pdf>

² Further information: https://ec.europa.eu/research/participants/data/ref/h2020/grants_manual/amga/h2020-amga_en.pdf

Categories of persons / organisations that may receive financial support

Public universities in the field of raw materials with university based incubators in the ESEE (East and South-East Europe) region.

c. Criteria for giving financial support and selection process

Criteria

At the time of selecting a RIS Task Partner, the following criteria will be considered:

- A. Public university in the ESEE region (East and south-East Europe) showing a high potential for raw materials related activities. Partners in countries/regions that are not yet covered by the Core KIC partners (e.g. countries in former Yugoslavia).
- B. University with the aim to build up an university-based incubator or with an existing university-based incubator.
- C. Task Partner is able to contribute to and maximize the impact of a project coordinated by one of EIT RawMaterials Partners.
- D. The selected candidate shall provide the expertise in the raw materials sector as the **legal entity** with specific knowledge, access to data-set or equipment available in the RIS country of their origin. The expertise is in particular demonstrated by the following:
 - i. Being the raw materials data owner and provider at regional / country level (e.g. geological data, mining properties inventory data, secondary deposits inventory data, etc.) and enabling the use of that data for the specific project;
 - ii. Possessing sound knowledge of local regulations, legislation and policy including policy analysis, legal and economic and multi factor analysis and local regulations for intellectual properties (IP) and utilizing this knowledge for the purpose of the specific project;
 - iii. Able to manage local raw materials sampling, sample handling and processing for use in a specific project;
 - iv. Accredited measurement and analysis for locally taken raw materials samples for use in a specific project;
 - v. Being the owner or having access to certain local raw materials sites / test sites or materials/processes and enabling them for usage in a specific project;
 - vi. Able to perform industrial tests as owner or producer of a certain technology and participation on measurement and validation in a specific project;
 - vii. Carry out research and development in the field of raw materials and conducting it or utilizing its results in a specific project;
 - viii. Being a member of or affiliated with major raw materials networks (i.e. chambers or professional associations) in the RIS country of origin;
 - ix. Representing and engaging the majority of types of legal entities in the RIS country of their origin (e.g. associations, chambers).
- E. Main activity related to the project is performed in the specific RIS country where the Task Partner originates from.

Selection process

In case there are several organisations or persons that qualify for the Tasks to be implemented, the selection will be based on the following:

- For each Type of Activity a rating between 1 (poorly meeting the criteria) and 3 (criteria met by 100%) will be given;
- Based on the sum of the individual ratings a ranking of organisations will be established;

- For establishing the consortium the partner ranked 1st will be approached, in case this potential partner refuses to become a partner the 2nd ranked potential partner etc. will be contacted.

Application Form

All applications must be submitted using the Application Form available on <https://www.ric-leoben.at/innovation-incubator/>

Submission of application / contact details for more information

The application must be submitted to ina-maria.wegscheider@unileoben.ac.at by Date, at Time 23:59 CET.

The following persons can assist you in case of questions:

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